

HOSTEL ALLOTMENT PROCESS for Newly Admitted BE Students

Apply between 18.08.2025 to 24.08.2025 (Last date to apply is 24.08.2025)

Steps for online registration of hostel accommodation:

1. Visit website: <https://hms.puchd.ac.in/> (start from 18.08.2025)
2. Click on student registration: <https://hms.puchd.ac.in/student-registration-steps.php>

The screenshot shows the 'Hostel Management System' website. The left sidebar contains a menu with 'Home', 'General Information', 'General Rules', 'Student Registration', 'Login', and 'Pay Fee Online'. The main content area is titled 'Hostel Management System' and contains the following sections:

- HOSTEL ALLOTMENT PROCESS - STEPS TO BE FOLLOWED BY FIRST YEAR STUDENTS (EXCLUDING PH.D.):**
 - Last Date of Registration is October 31, 2024. Admitted Students are advised to fill the form as soon as possible.
 - In case of any query/problem, contact your department office or DSW office. No enquiry will be entertained at Computer Centre.
 - 1. Read the Hostel General Information and General Rules given on the website.
 - 2. Register Online.
 - 3. Validate your E-Mail id by clicking on the link sent to your registered E-Mail id.
 - 4. After successful validation of your E-Mail id, Login details will be sent to your registered E-Mail id.
 - 5. Login to your account and complete the form. Before completing your form, ask your department to provide you the information about your Counseling Round, Date of Admission of your course, Start Date of Course, End Date of Course, Enter **Merit Score (not Rank)** as given in the Merit List for the course released by the department. If Merit score is not given by the department for admission purpose then ask your department to provide you the Merit Score to be entered in Hostel Registration Form.
 - 6. Take the printout of your completed form and submit it in your department's office.
- HOSTEL ALLOTMENT PROCESS - ROLE OF DEPARTMENT:**
 - Department office will receive the printout of your filled form.
 - All the details of the form will be verified by the department and necessary changes will be made in your form, if required.
 - Forms will be approved by the department.
 - Course and category wise hostel merit list will be generated by the department.
 - Department will assign the hostel to student according to merit in a course & category.
- HOSTEL ALLOTMENT PROCESS - ROLE OF HOSTELS:**
 - Students who have been assigned hostels by departments, will be allotted hostel room merit wise.
- DECLARATION:**
 - ☐ I have gone through the hostel rules, information given on this website and read above mentioned HOSTEL ALLOTMENT PROCESS.
 - [Proceed to Register](#)

3. Scroll down and tick the check box given below the declaration and click on “Proceed to register”

The screenshot shows the 'Student Registration' form on the 'Hostel Management System' website. The form is titled 'STUDENT REGISTRATION FOR FIRST YEAR STUDENTS' and includes a note: 'Red box are mandatory fields.' The form fields are:

- Name of Student: ANIL KUMAR
- Date of Birth: 01-01-2008
- Mobile No.: 9256726597
- E-Mail ID: akmaurya207@yahoo.com
- Department: University Institute of Engineering & Technology

Below the form, there is a declaration section:

Are you Day Scholar (including those coming from Mohali, Sohana, Kharar, Panchkula, Derabassi, Zirakpur etc.) OR Student Studying in the Evening Classes (except Law Students who are not in any service/profession/occupation) OR Student of part-time courses and Correspondence courses, Diploma/Certificate courses upto one year duration OR College student OR Employee: ☐ Yes ☒ No

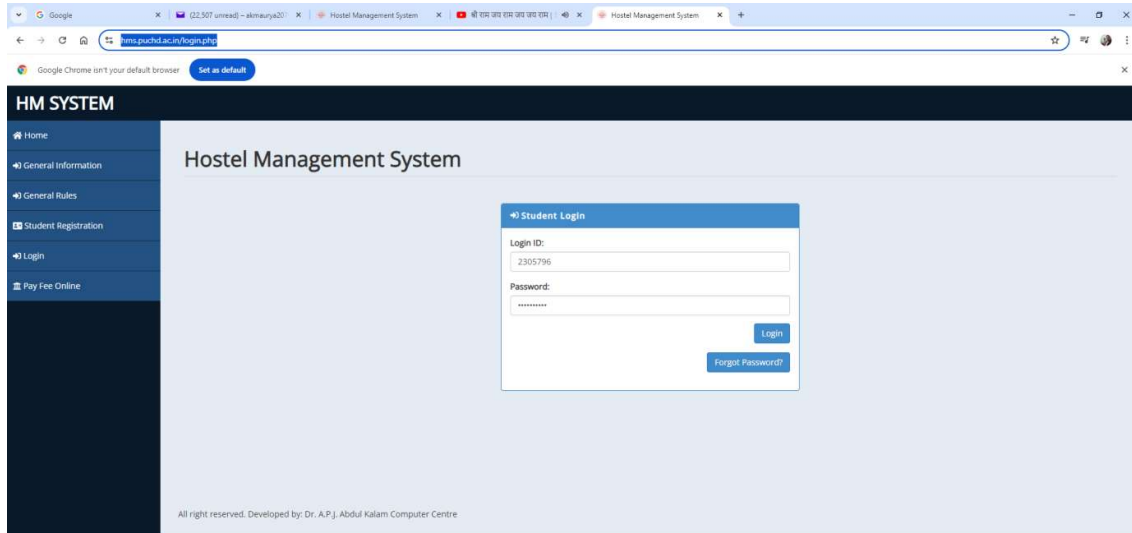
[Register](#)

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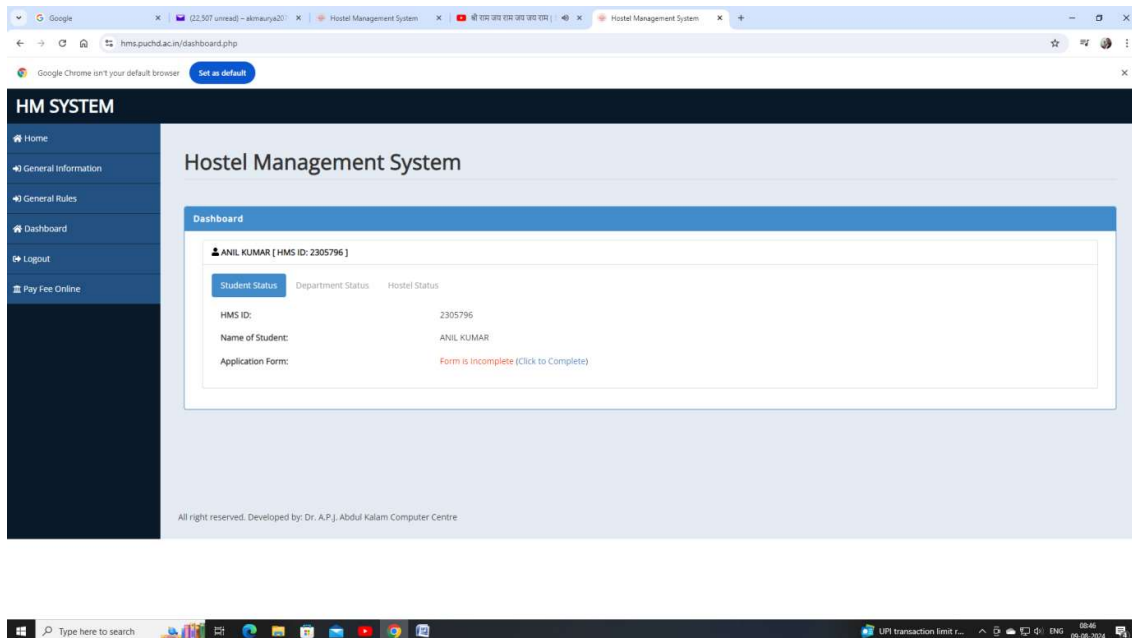
NOTE: Students have to select Department University Institute of Engineering & Technology

Mention correct phone number and email address

4. After registration on hostel website the applicant will get a link on registered email for validation.
5. After validation, an email with username and password will be received. Using those login credentials, applicants have to login on hostel website:
<https://hms.puchd.ac.in/login.php>



6. Select the option 'Click to complete'



7. Click on continue

HM SYSTEM

Hostel Management System

Manage/View Profile

HMS ID: 2305796

Department: University Institute of Engineering & Technology

Red box are mandatory fields.

Continue

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8. Fill all the details as given below:

Hostel Management System

Red box are mandatory fields.

HMS ID: **(will be generated automatically)**

Department: **University Institute of Engineering & Technology**

Year of Admission (1st Year): **2025**

Course: **Select Correct Option**

Counseling Round: **23-08-2025 (common date for all counseling)**

Date of Admission (1st Sem./Year): **23-08-2025 (common date)**

Merit Score (as per Merit List) (not Rank): fill here **JEE (MAINS) percentile** only

Date of Start of Course (1st Sem./Year): **14-08-2025**

Date of Completion of Course: **30-06-2029**

PUPIN/Registration No.: **KEEP BLANK**

Name of Student: As per 12th Marksheet

Father's Name: As per 12th Marksheet

Mother's Name: As per 12th Marksheet

Date of Birth: As per 10th Marksheet

Gender:

Nationality:

Permanent (Home) Address:

City:

State:

Mobile No.:

E-Mail ID:

Local Guardian's Name:

Guardian's Address:

Guardian's Phone No.:

Category(s) (Other than General): (Sub category mentioned in allotment letter)

- Backward Classes
- Economically Weaker Section
- Foreign Student/NRI
- Person with Disability
- Prime Minister's Special Scholarship Scheme
- Scheduled Castes
- Scheduled Tribes
- Sports

If You Were Resident of Any Hostel of Panjab University Earlier, Give Details: **KEEP BLANK**

Hostel No.: **KEEP BLANK**

Room No.: **KEEP BLANK**

Block No.: **KEEP BLANK**

Stayed from: To: **KEEP BLANK**

If You Have Joined Any Class of Any Department in the Preceding Year, Give Details:

Department: **KEEP BLANK**

Course: **KEEP BLANK**

Photograph: (upload Photo with clear background)

(Passport Size)

Remarks (if any):

Save & Confirm

9.

10. After filling all details click on Save and Confirm. The applicant will receive confirmation about Hostel allotment on his/her registered email.

The pdf of Hostel form will be generated and will be communicated to the applicant through registered email. This print out needs to be submitted during physical reporting at the HOSTEL DESK.