

Exam.Code:0906
Sub. Code: 6661

1059
B.E. (Biotechnology) Second Semester
HSS-202: Communication Skills
(Common with Civil, IT and CSE)

Max. Marks: 50

Time allowed: 3 Hours

NOTE: Attempt five questions in all, including Question No. 1 which is compulsory and selecting two questions from each Unit.

x-x-x

I. Attempt the following:-

- a) Define 'Communication Skills'.
- b) Write the technical barriers to communication.
- c) Define 'Technical Communication'.
- d) Examine the relevance of 'Personality Development'.
- e) Is stress manageable? (4x2)

UNIT - I

- II. Examine in detail the significance and importance of 'Communication Skills' in today's flat organizations. (10)
- III. State in detail the scope and process of 'Communication Skills'. (10)
- IV. Define and describe 'Speaking Skills'. How these skills can be enhanced? (10)

UNIT - II

- V. Describe in detail the various tools of effective communication citing appropriate example". (10)
- VI. Write short note on following:-
 - a) Components of 'Personality Development'.
 - b) Technical Proposals (10)
- VII. How the emergence of advanced techniques like Telephonic Interview & Video Conferencing has affected the communication? Describe citing examples. (10)

x-x-x