

Exam.Code:0914
Sub. Code: 6759

EEE 1058

B.E. (Biotechnology) Tenth Semester
Elective - HR

IBM-1009/1010: Manpower Planning and Performance Appraisal

Time allowed: 3 Hours

Max. Marks: 50

NOTE: Attempt five questions in all, selecting atleast two questions from each Unit.

x-x-x

UNIT - I

- I. Manpower Planning is the backbone for the recruitment and selection processes to work well in the organizations. Elaborate. (10)
- II. State and explain the various steps involved in the process of conducting Job Analysis. (10)
- III. Write a note on the internal sources of recruitment. Also suggest measures that managers can use to evaluate the effectiveness of the recruitment function. (10)
- IV. What are the various stages of the selection process? Which according to you is the most important stage of the selection process and why? (10)

UNIT - II

- V. Define performance appraisal. What steps can managers take to conduct effective and error free performance appraisals? (10)
- VI. State the objectives of conducting appraisal feedback interviews. What are the major issues that need to be discussed in the appraisal feedback interview? (10)
- VII. Write notes on:-
 - a) Behavioural Anchored Rating Scale (5,5)
 - b) Web Based Performance Appraisals
- VIII. 360 degree performance appraisal is much more comprehensive and development oriented as compared to the traditional methods of performance appraisal. Elaborate. (10)

x-x-x