

**PANJAB UNIVERSITY, CHANDIGARH****APPLICATION FORM FOR BOOKING OF ACCOMMODATION IN PANJAB UNIVERSITY GUEST HOUSE,  
FACULTY HOUSE AND GOLDEN JUBILEE GUEST HOUSE**

1. Name of actual Visitors
  1. ....
  2. ....
  3. ....
2. Phone No. & Address of the Visitor .....
3. Relationship with applicant .....
4. Place where accommodation is required .....
5. Number of room/s required .....
6. Exact purpose of visit (Give detail) .....
7. Date/s for which room/s is/are required From.....To.....
8. Day/days for which room/s is/are required .....
9. Advance rent paid amount of Rs.....Receipt No.....dt.....  
(Original Receipt attached)
10. Name of the applicant and phone No. ....  
(in block letters)
11. Designation of the applicant .....
12. Name of the Department/College/ Institution in which employed .....

- (i) I hereby undertake that rooms shall be vacated as mentioned at Sr. No. 7 above.
- (ii) I shall clear all the dues before handing over the charge of room/s to the University/clear all the dues in case of my guest do not clear it.
- (iii) I further certify that I would use the room myself or for my personal guest but not for a guest of any marriage party.

Signature of the applicant

Address : .....

Recommended by the Principal/  
Head of the Department/Branch/College/Fellow

**IMPORTANT NOTE:**

- (a) Kindly fill all the particulars; incomplete perform will not be entertained.
- (b) To avoid inconvenience, kindly get your rooms booked at least one week in advance

**(FOR OFFICE USE)**

Room/s No.....is/are lying vacant in the.....which may be  
allotted to the above applicant for the period.....to.....

Submitted for orders, please

Dealing Official